

LAKE COUNTRY SCHOOL DISTRICT 2024-2025



AMENDED

BOARD OF EDUCATION

LAKE COUNTRY SCHOOL DISTRICT

REGULAR BOARD OF EDUCATION MEETING MINUTES JULY 21, 2025

Public Notice is hereby given to the public and news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a Regular BOARD OF EDUCATION MEETING will be held on Monday, July 21, 2025 at 5:45 p.m. in the library at Lake Country School, 1800 Vettelson Road, Hartland, WI 53029, located in the City of Delafield, Waukesha County. The minutes for the meeting are as follows:

A. CALL TO ORDER: The meeting was called to order by Pete Maurer at 5:45 p.m.

1. Pledge of Allegiance
2. Roll Call: Peter Maurer, Matt Sherman, Steve Maurer, Heather Wooten, Jhawn Newman
Chad Schraufnagel (Administrator), Melissa Schoeder (Business Administrator), Amy Adkins
(District Secretary), Approximately 40 staff/community members
3. Notice of Meeting: Duly Noted
4. Adoption of Agenda: (Motion: M Sherman: Seconded: S Maurer) 5-0

B. CITIZEN COMMENTS:

1. **Margie Lowe (for Jim + Sara Lowe)** Read letter from Jim and Sara Lowe as to why they were Moving **Cora** to another school. (change to reflect name as Cora, NOT Sara)
2. **Melissa Vernon:** Spoke on the Scholarship initiative that the Band Booster club would be Starting to support private music lessons for students. Also spoke about the LCS graduates Who had marched with the AHS band.
Alicia Hall: Read notes from her phone on her concerns with the school.
Monique Henry: Spoke about wanting transparency and accountability from the board.
Jennifer Ting: Spoke on needing updates on after school programs, would like more information From the board, perhaps a Youtube channel? Record meetings?

C. ADMINISTRATIVE REPORTS:

1. Staff and Student updates
2. Administrators Report - Chad Schraufnagel referred to his weekly board update email. Information About summer cleaning, and annual meeting information.

D. COMMITTEE REPORTS:

1. Curriculum and Instruction (Steve) - No Meeting
2. Policy (Peter) - No Meeting - 7/15/25 meeting, items discussed are action items in tonight's meeting
3. Building and Grounds (Jhawn) - 7/15/25 meeting, items discussed are action items in tonight's meeting
4. Finance (Matt) - No Meeting



E. CONSENT AGENDA

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body. Items are presented to the Board in written form in the Board's packet of supplemental materials.

1. Approval of Minutes - June 16, 2025 Regular Meeting Minutes
2. Approval of Minutes - June 25, 2025 Special Meeting Minutes
3. Approval of June 2025 Vouchers and Credit Card Statements

Pete Maurer asked if any board members would like any items removed from the consent agenda. There were none.
Motion to approve: Jhawn Newman, Seconded: Pete Maurer (5-0)

F. DISCUSSION ITEMS

NONE

G. NEW BUSINESS

1. Resolution 1221 authorizing the approval of the second reading of Neola Policies 0000's **See Resolution (5-0)** bylaws, 1000's Administration, and 9000's Relations.
2. Resolution 1222 authorizing the approval of the 2025-2026 Employee Handbook. **See Resolution (5-0)**
3. Resolution 1223 authorizing the approval of the 2025-2026 Parent/Student handbook. **See Resolution (5-0)**
4. Resolution 1224 authorizing the approval of Michelle Matel, Spanish Teacher Contract from 50% to 60% for the 2025-2026 School year. **See Resolution (5-0)**
5. Resolution 1225 authorizing the approval of the resignation of Dan Green, 50% Physical Education Teacher. **See Resolution (5-0)**
6. Resolution 1226 authorizing the District Administrator to hire a 50% Physical Education Teacher for the 2025-2026 School year. **See Resolution (5-0)**
7. Resolution 1227 authorizing the approval of 2.95% Support staff and Administrative wage increase. **See Resolution (5-0)**
8. Resolution 1228 authorizing the approval of the Source 1 Technology bid for a new phone system. **See Resolution (5-0)**
9. Resolution 1229 authorizing the approval of the Renaissance Contract for Math and ELA subscriptions **See Resolution (5-0)**
10. Resolution 1230 authorizing the approval of the Neola invoice for Policy Development Services **See Resolution (5-0)**
11. Resolution 1231 authorizing the approval of the CESA 1 Invoice For Special Education Services **See Resolution (5-0)**
12. Resolution 1232 authorizing the approval of the JM Brennan Invoice for work performed on the HVAC system
13. Resolution 1233 authorizing the approval of the annual declaration and parent notice of the Lake Country School

Academic standards that will be in effect for the 2025-2026 school year, pursuant to section 120.12(13) and section 118.30(1g)(a)1 of the state statutes **See Resolution (5-0)**

14. Resolution 1234 authorizing the approval of the 2025-2026 Annual Legal Notices **See Resolution (5-0)**

H. CONTEMPLATED CLOSED SESSION:

1. Roll call vote to convene into closed session at 6:35 p.m.
(Motion By: M Sherman, Seconded by: Pete Maurer) 5-0
Jhawn Newman, Heather Wooten, Pete Maurer, Matt Sherman, Steve Maurer
The audience was let out and the doors were closed.
Approval of the closed Session Minutes: June 25, 2025, **(see closed session minutes folder)**

Discussion regarding a possible closed session discussion under Wisconsin Statute section 19.85(1)(e) to review bargaining status and negotiation parameters with the Arrowhead United Teachers Organization will occur prior to any potential closed session. The requirement for the closed session to discuss negotiations with the Arrowhead United Teachers Organization is due to the fact that the parties have not reached a tentative agreement, and the possible closed session will afford the Board the ability to be apprised of the status of negotiations and the establishment of any potential counter proposals to be presented to the Arrowhead United Teachers Organization.

Pursuant to Wisconsin Statutes 19.85 (1) (c) and (e) the Board of Education may move into Closed Session for the purpose of:

- A. Discussion regarding negotiations with the Arrowhead United Teachers Organization.
B. Discussion regarding the implementation of the District's last total base wage offer to the Arrowhead United Teachers Organization.
C. Motion and roll call vote to return to Open Session to announce or take action, if any and if appropriate. **(See closed session minutes)**

- I. OPEN SESSION AT: 6:50 pm.** Motion by: Matt Sherman, Seconded by: Pete Maurer
Citizens and the public were brought back in. Board Member Heather Wooten read Motion approved during closed session.

"Be it resolved that the Board of Education of the Lake Country School District does hereby approve for the 2025-2026 contract year a total base wage increase between the Lake Country School District Board of Education and the Arrowhead United Teachers Organization of 2.95% per the compensation model"

MOTION:

- J. MOTION TO ADJOURN AT 6:53 P.M.** Motion: Jhawn Newman, Seconded: Matt Sherman (5-0)



Resolution #1221 authorizing the approval of the second reading of Neola Policies: 0000's bylaws, 1000's Administration, and 9000's Relations.

School Board Resolution #1221

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the second reading of Attachment A, Neola Policies 0000's bylaws, Attachment B 1000's Administration, and Attachment C 9000's Relations. as presented in **Attachments A,B,C**

Date: July 21, 2025

Motion by: Pete Maurer Seconded by: Jhawn Newman

Action: 5-0

Resolution #1222 authorizing the approval of the 2025-2026 Employee Handbook.

School Board Resolution #1222

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the 2025-2026 Employee Handbook as presented in **Attachment D**

Date: July 21, 2025

Motion by: Jhawn Newman Seconded by: Pete Maurer

Action: 5-0

LAKE COUNTRY SCHOOL DISTRICT 2024-2025



Resolution #1223 authorizing the approval of the 2025-2026 Student/Parent Handbook

School Board Resolution #1223

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the 2025-2026 Student/Parent Handbook as presented in **Attachment E**

Date: July 21, 2025

Motion by: Steve Maurer Seconded by: Jhawn Newman

Action: 5-0

Resolution #1224 authorizing Michelle Matel's Spanish Teacher Contract from 50% to 60% for the 2025-2026 school year.

School Board Resolution #1224

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve increasing Michelle Matel's Spanish Teacher Contract from 50% to 60% for the 2025-2026 school year.

Date: July 21, 2025

Motion by: Matt Sherman Seconded by: Pete Maurer

Action: 5-0



Resolution #1225 authorizing the approval of the resignation of Dan Green, 50% Physical Education Teacher

School Board Resolution #1225

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the resignation of Dan Green, 50% Physical Education Teacher.

Date: July 21, 2025

Motion by: Jhawn Newman

Seconded by: Heather Wooten

Action: 5-0

Resolution #1226 authorizing the District Administrator to hire a 50% Physical Education Teacher.

School Board Resolution #1226

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve authorizing the District Administrator to hire a 50% Physical Education Teacher

Date: July 21, 2025

Motion by: Pete Maurer

Seconded by: Heather Wooten

Action: 5-0



Resolution #1227 authorizing the approval of a 2.95% wage increase for Support Staff and Administrative personnel.

School Board Resolution #1227

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve authorizing the approval of a 2.95% wage increase for Support Staff and Administrative personnel.

Date: July 21, 2025

Motion by: Jhawn Newman

Seconded by: Matt Sherman

Action: 5-0

Resolution #1228 authorizes the approval of the Source 1 Technology bid for the phone system.

School Board Resolution #1228

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the Source 1 Technology bid for the phone system, in the amount of \$33,692.50 as presented in **Attachment G**.

Date: July 21, 2025

Motion by: Pete Maurer

Seconded by: Matt Sherman

Action: 5-0



Resolution #1229 authorizing the approval of the Renaissance Contract for Math and ELA Subscription

School Board Resolution #1229

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve authorizing the approval of the Renaissance contract for Math and ELA subscriptions for \$7,843.75 as presented in **Attachment H**

Date: July 21, 2025

Motion by: Jhawn Newman

Seconded by: Heather Wooten

Action: 5-0

Resolution #1230 authorizing the approval of Neola Invoice for Policy Development services.

School Board Resolution #1230

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the Nelola invoice for Policy development services in the amount of \$8,560 as presented in **Attachment I.**

Date: July 21, 2025

Motion by: Jhawn Newman

Seconded by: Pete Maurer

Action: 5-0



Resolution #1231 authorizing the approval of the CESA 1 invoice for Special Education Services for the 2024-2025 school year

School Board Resolution #1231

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve authorizing the approval of the CESA 1 invoice for Special Education Services, for the 2024-2025 school year in the amount of \$4,729.97, as presented in **Attachment J**

Date: July 21, 2025

Motion by: Steve Maurer Seconded by: Jhawn Newman

Action: 5-0

Resolution #1232 authorizing the approval of the JM Brennan invoice for work performed on the HVAC system

School Board Resolution #1232

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the JM Brennan invoice for work performed on the HVAC system in the amount of \$5,573.13, as presented in **Attachment K**

Date: July 21, 2025

Motion by: Jhawn Newman Seconded by: Heather Wooten

Action: 5-0

LAKE COUNTRY SCHOOL DISTRICT 2024-2025



Resolution #1233 authorizing the approval of the annual declaration and parent notice of the Lake Country School Academic Standards that will be in effect for the 2025-2026 school year, pursuant to section 120.12(13) and section 118.30(1g)(a)1 of the state statutes

School Board Resolution #1233

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve authorizing the approval of the annual declaration and parent notice of the Lake Country School Academic Standards that will be in effect for the 2025-2026 school year, pursuant to section 120.12(13) and section 118.30(1g)(a)1 of the state statutes, as presented in **Attachment L**

Date: July 21, 2025

Motion by: Jhawn Newman Seconded by: Pete Maurer

Action: 5-0

Resolution #1234 authorizing the approval of the 2025-2026 Annual Legal Notices

School Board Resolution #1234

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve authorizing the approval of the 2025-2026 Annual Legal Notices, as present in **Attachment M**

Date: July 21, 2025

Motion by: Steve Maurer Seconded by: Matt Sherman

Action: 5-0