

Policies of the Board of Education

Section H: Instruction

STAFF DEVELOPMENT OF CURRICULUM MATERIALS

800.39

Members of the Lake Country professional staff are encouraged to develop, implement and evaluate curriculum and instructional materials related to their professional assignment. Professional and instructional materials, including but not limited to, computer software, activity packets and evaluation materials that are created by any individual staff member, are subject to the following guidelines regarding ownership and copyright provisions:

1. If the material or software is produced during school time, under compensation by the Board or as part of the teacher's assignment, then the rights to ownership and copyright belong to the school district. If the material or software is produced as part of a federally funded program and again as part of the teacher's assignment, then the material or software is considered to be in the public domain and the applicable federal guidelines pertain.
2. If the material or software is produced outside of school time without expense, involvement, or direction on the part of the district or its administrators or use of school facilities, then the material or software rights belong to the individual for copyrighting and sale.
3. If an individual plans to produce materials or software on his/her own time but with the use of district property, facilities, or materials, a written agreement is necessary prior to beginning such production. The written agreement will spell out use of such property, facilities or materials and any accompanying costs as well as indicating rights of ownership, copyright and distribution of any potential profits.
4. Any royalties received by the Lake Country School District resulting from the sale/distribution of curriculum products shall be placed in a fund to be used for future curriculum development.

Adopted by the School Board December 14, 1992