

APPENDIX A – POLICY 800.33

RULES OF STUDENT CONDUCT FOR SCHOOL SPONSORED TRIPS

1. The use of alcoholic beverages, marijuana, and chemical or controlled substances is prohibited.
2. Possession or carrying of knives, firearms, or any other weapon is prohibited.
3. The use of tobacco products will not be permitted on school-sponsored trips.
4. Any games or activities which involve the exchange of money or other items of value are prohibited.
5. Abusive language and/or conduct endangering the safety of tour participants and/or chaperones are prohibited.
6. Students must remain with the group at all times unless special permission is given by the group leader. A “buddy system” will be employed in all cases when students leave the group. No student shall leave the group or group’s headquarters at any time during the trip without permission of the staff member/chaperone in charge. If permission is granted, students shall provide the staff member with information such as (but not limited to): time of departure, destination, persons accompanying him/her, and expected time of return.
7. Students are expected to be punctual and careful listeners.
8. All participants shall adhere to the preceding stipulations and any other rules introduced out of necessity during the course of the trip.
9. Whenever a student is in doubt about what to do, he/she is expected to seek advice from the tour counselor or other adult member of the group.
10. The parent/guardian of any student carrying prescribed medication will be required to inform the staff member in charge, in writing, in advance of the trip, of the type of medication and instructions for its use.
11. If there are serious infractions of rules of conduct or violations of local law, a student may be sent home at the expense of the family. Prompt notice of such action will be given to the principal, the student and parents/guardians.
12. Rules regarding student conduct in school apply to the extent applicable while on a field trip. A student is subject to the District’s usual student disciplinary procedures if he/she violates any of the rules while on a field trip. Adequate supervision in the form of chaperones will be provided for all field trips.
13. Students will be required to observe student dress code guidelines as determined necessary by the administration and established by School Board policy.

The following guidelines apply only to extended field trips:

14. In the interest of maintaining good human relations among members of the tour group and between the school group and its hosts, respect is to be shown for everyone, including (but not limited to): trip chaperones, other group members and tour staff, airline and hotel staff, tour directors and other service persons with whom the group comes in contact.
15. All scheduled activities in the program are obligatory. A student who is ill and, therefore, unable to attend must inform his/her tour counselor.
16. To ensure a reasonable state of alertness for the following day's activities, evening curfew hours will be established and strictly observed.
17. Hotel room doors must be kept wide open at all times when members of the opposite sex are visiting.
18. Students who wish to visit with relatives and/or friends along the way shall meet them where the group is assembled. Written parent/guardian approval with prearranged plans will be required in advance of the trip departure.

I have read, understand and agree to abide by the Rules of Student Conduct.

Student Signature

Date

As parent/guardian of the above named student, I have discussed the Rules of Student Conduct with my son/daughter. I agree that these rules should be followed. I have provided the necessary emergency medical information and give permission for my son/daughter to participate in this field trip.

Parent/Guardian Signature

Date