

# **Policies of the Board of Education**

## **Section H - Instruction**

### **STUDENT FUND-RAISING ACTIVITIES**

**800.25**

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All student fund raising activities must be approved by the Administrator in advance. Each fund-raising activity must be approved annually as automatic renewal of such events will not be granted. When approving such activities, the Administrator will consider the following:

1. School time will not be used by students for fund-raising within the community.
2. Only activities that are wholesome and promote the best image of the school will be approved.
3. Door to door solicitation will be minimal so that members of the community are not unduly burdened. The Board recommends an adult accompany all children during door-to-door sales.
4. Competition with local merchants should be minimized whenever possible.
5. Students will not lose or gain credit or standing in a club, activity, or class for participating or refusing to participate in a fund-raising activity.
6. The Administrator and advisor will develop procedures in advance of the activity for responsible handling of any monies involved.
7. Expenditure of funds raised will be for items or activities that promote the goals of the club, activity, or class.
8. The activity advisor will be responsible for ensuring that the spirit of this policy is enforced.
9. Any kick-off presentation for the fund-raiser will be done to the group involved as one presentation. Every attempt will be made not to impact core academic areas.

A master calendar is kept in the main office for events occurring in our building, including fund raising by the PTO, Foundation, Student Council and other relative groups and clubs at Lake Country School. A monthly calendar with the same information is also published in the school newsletter and on our website.

The Board of Education recognized that in certain rare instances fund raising activities might be necessary to support special types of projects in the school district. Such fund raising activities, however, will be kept to a minimum and will need final approval of the District Administrator or his/her designee.

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In those cases where fund raising activities are to extend into the community, such activities will be subject to approval by the Board of Education.

All funds originating from a fund raising activity under the aegis of an agent of the school district will become the property of Lake Country School District and are subject to the control and discretion of the Board of Education (through the administrative staff) as to their use and distribution.

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LEGAL REFERENCE: Wisconsin State Statutes Sections 103.23, 103.64, 118.12

Adopted by the School Board December 14, 1992

Revised: August 23, 2005

07/08/2016 – 1<sup>st</sup> Reading

07/30/2016 – 2<sup>nd</sup> Reading

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