

**Policies of the Board of Education
Section G – Support Services**

FIRE DRILLS

700.6

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A fire drill will be held at least once a month except during periods of prolonged severe weather.

The administrator will prepare a definite fire emergency plan, and furnish to all teachers and students information as to route and manner of exit. Fire drills will be planned in such a way as to accomplish the evacuation of school buildings in the shortest possible time and in the most efficient and orderly fashion.

The administrator will see that all legal requirements are complied with in their building. He/she will keep a record of all fire drills held in their school stating the date the drill was held and the time required for evacuation of the building. He/she will furnish such reports to the State of Wisconsin and the local fire department as required.

LEGAL REFERENCE: Wis. Stat. 118.07 (2) (Safety Requirements)

Adopted by the School Board February 1, 1993