

Policies of the Board of Education

Section G Support Services

MAINTENANCE AND CONTROL OF INSTRUCTIONAL MATERIALS 700.15

The board will provide textbooks and other instructional materials and equipment which are necessary to meet the curriculum requirements and special instructional needs of students.

The district administrator will establish regulations pertaining to the acquisition, inventory, maintenance, and replacement of textbooks and instructional materials and equipment, including library books, reference materials, audio-visual aid, and special instructional materials.

The following regulations will govern the issuance of textbooks and supplies:

All textbooks will be numbered and marked as the property of the school.

Students will be issued textbooks free of charge for their course work.

Teachers will keep a register of all books and supplies issued to their pupils. They will see that they are used with care and returned at the appropriate time.

Students will be held responsible for any loss or damage to books issued to them.

Pupils may be allowed the use of textbooks during the summer with the permission of the building principal. They will deposit with him/her a guarantee for the return of such books in good condition at least one week before the opening of the fall term.

Cross Referenced to 700.16

LEGAL REFS.: Wis. Stat. 120.13 (5)
120.49 (5), (7)

Adopted by the School Board March 8, 1993