

Policies of the Board of Education

Section D            Fiscal Management

PAYMENT PROCEDURES

400.19

All bills and requests for payment must be processed through the administrative office.

No bills shall be approved for payment by the business office unless there is verification from the district administrator or authorized representative that the items have been received or work has been completed.

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LEGAL REF.:        Section 120.12 (1) Wisconsin Statutes

Adopted by the School Board January 8, 1996

