

**Surveillance Cameras**

2000.19

The Lake Country School District recognizes the District's responsibility to maintain safety and discipline on school property. The Board also desires to afford students and staff reasonable privacy. Therefore, video surveillance cameras may be used in any place on school premises where the public, students and staff have no reasonable expectation of privacy. These video surveillance cameras do not produce audio, only video. The purpose of the surveillance cameras is to reduce vandalism and provide security. The District or employees of the district will not monitor the system continuously.

The District shall notify its students and staff that video surveillance may occur on school property. This notice will be in the student handbook, which is updated and distributed annually to both students and staff. Visible signs notifying the use of surveillance cameras will be posted at the front entrance of the school.

Only individuals authorized by district administration (or the district administrator's designee) may view the digital recordings. Students, or others found to have violated disciplinary policies, will then be subject to discipline in accordance with established procedures. Should a digital recording become a part of a student disciplinary action, the recording will become part of the student's behavioral record and handled consistently with the district's student records policy. The District does reserve the right to provide copies of digital recordings to enforcement agencies, as it deems appropriate and consistent with law.

The use of digital recordings from surveillance equipment shall be subject to, and guided by, the policies of the District and state statutes concerning student, personnel and public records. The Board shall maintain a digital copy of surveillance records for a 120 day period.

Legal References: Chapter 19, subchapters II and IV, Sections 103.13, 188.125, 120.13(1) Wisconsin Statutes; Family Education rights and Privacy Act

Cross references: Student Records Policy, Personnel Records Policy, Public Records Policy