

**BOARD OF EDUCATION  
LAKE COUNTRY SCHOOL DISTRICT  
MEETING MINUTES - Thursday, March 19 at 5:45 p.m.**

**Noticed location is:** Lake Country School, 1800 Vettelson Road, Hartland, WI 53029, located in the City of Delafield, Waukesha County - **The public and/or media are unlikely to be permitted to attend the meeting in person at its noticed location due to Gov. Tony Evers/the Department of Health Services (DHS) order prohibiting mass gatherings of 10 people or more to slow the spread of COVID-19, and should therefore use the alternative means of access offered by the District.**

**Meeting access information:** [meet.google.com/avh-gmrq-xwd](https://meet.google.com/avh-gmrq-xwd)

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**CALL TO ORDER:** Monique Henry called the meeting to order at 5:45 p.m.

**Pledge of Allegiance**

**Roll Call:**

Present - Monique Henry, Elizabeth Gould, Andrea Shrednick, Brian Brandel, Allen Larson, Mark Lichte (Administrator), Nicole Brown (District Secretary), 14 callers mainly Lake Country School teachers  
Absent - Jennifer Oman (medical leave)

**Notice of Meeting:** Duly noted

**Adoption of Agenda:** (Shrednick, Brandel) Discussion - None; 5-0

**Approval of the Regular Board Meeting Minutes February 24, 2020:** (Shrednick, Brandel) Discussion - None; 5-0

**Approval of the Policy Meeting Minutes February 24, 2020:** (Gould, Larson) Discussion - None; 5-0

**SCHOOL RECOGNITION AND COMMITTEE UPDATES:**

**Recent LCS Celebrations/Accomplishments to Recognize - Students, Staff (all board members):** Monique Henry complimented the entire staff for how they are handling the coronavirus pandemic. All Board members mentioned they were happy with how things are going.

**Administrator News and Updates (Mark):** Will discuss later in Discussion Items

**Committee: Curriculum & Instruction (Mark):** Mark Lichte reminded the Board that the next meeting is April 9 and in the next month or so, we would look into the Textbook Adoption.

**Committee: Policy (Elizabeth) - 3/19, 4/7, 5/18:** Today's meeting was cancelled due to pandemic. Working on a few policies nothing to report on today.

**Committee: Building and Grounds (Mark):** N/A

**Committee: Finance (Mark/Jenny):** Brian Brandel, Jenny Oman, and Mark Lichte will be meeting next week to discuss finances.

**CITIZEN COMMENTS:** None

**DISCUSSION ITEMS:**

**School closing related to the Coronavirus -**

Mark Lichte presented:

All schools are closed indefinitely. We will probably not return this year. We will be waiting on the Governor or President to order that.

- Teachers have been in a lot after two days of getting ready for our roll-out through Google Suite for Education along Google Meet. Our leadership team has done a great job and involves more and more staff to assist one another. Mark also complimented the entire staff for their work. Lori Frank has distributed 32 chromebooks and 2 hotspots so parents all have the opportunity within their home.

- We called all free/reduced lunch parents and asked about Internet service and food. We have 13 signed up for lunch daily. Since the Fed bailout, **all** students are able to stop by for lunches daily. They just have to call into Lu prior to 8:15 daily. We will be delivering 3 meals. A parent is dropping off three bags of groceries for three families in need at this point. I will be dropping off tomorrow.
- DiAnne and I have made the decision to homebound two families for special education. Two of our aides will be going in daily at one home and DiAnne will go daily to another one.
- We have been communicating with all families almost daily and will resume that next week to ensure everyone is ready to log-in on Monday, March 30.
- Bob Butler is working on a waiver for hours at some point. The Governor has indicated that he will grant all of those. At this point, we are 4 hours ahead with grades 7 and 8 and 12 days ahead for grades 1 through 6. We will be assuming that our 5th through 8th grade teachers will be online a bit more than the primary level but we have given expectations that they are available 7 hours a day. Some will have office hours dependent on their own family needs.
- The State testing will be waived by the Fed's we are assuming as we have no method to test students remotely.
- Of the 19 support staff (Minus Lisa, Jenny, Sarah, Cody and Jeff) 11 would like to work past the 30th of March. I have assigned aides in the following manner:
  - One to assist Linda in Library
  - Two to provide homebound and cleaning
  - One for delivery and assisting Lu
  - One instructional aide for grades 4K-Kdg, 1st-3rd, 4-6 and 7-8. When not assisting the grade levels they will be assisting with cleaning.

General questions came up about bandwidth, and how the elementary students would do on an online version of schooling.

**May board meeting date** - Most likely a virtual meeting so date can remain the same.

**ACTION ITEMS:**

1. Action on approval of the retirement of DiAnne Pasholk, Special Education Teacher effective June 11, 2020.
  - a. Motion on approval of the retirement of DiAnne Pasholk, Special Education Teacher effective June 11, 2020. (Shrednick/Brandel) Discussion - with strong regret; 5-0
2. Action on approval to hire Michael Brophy, Technology Assistant.
  - a. Motion on approval to hire Michael Brophy, Technology Assistant. (Gould/Shrednick) Discussion - starting in a week; 5-0
3. Action on approval of Administrator's 2019-2020 evaluation document.
  - a. Motion on approval of Administrator's 2018-2019 evaluation document. (Gould/Brandel) Discussion - will add notes about well executed plan for coronavirus shut down in 19-20 evaluation; 5-0
4. Action on approval of 2nd reading of revisions to board policy 751.5 (previously 700.27) Use of Private Vehicles to Transport Students.
  - a. Motion on approval of 2nd reading of revisions to board policy 751.5 (previously 700.27) Use of Private Vehicles to Transport Students. (Gould/Brandel) Discussion - None; 5-0
5. Action on approval to place policy 750 (previously 700.18) Transportation Services Management back on the agenda for a 1st reading.
  - a. Motion on approval to place policy 750 (previously 700.18) Transportation Services Management back on the agenda for a 1st reading. (Brandel/Larson) Discussion - None; 5-0
6. Action on approval to delete policy 700.50 Alternative Student Transportation Services. Included in the new 750.
  - a. Motion on approval to delete policy 700.50 Alternative Student Transportation Services. Included in the new 750. (Gould/Brandel) Discussion - Vote down until policy 750 is approved; 0-5

**ITEMS FOR NEXT AGENDA: Tuesday, April 7, 2020 at 6:00 p.m. – subject to change**  
Minutes Waiver

**Motion to adjourn at 6:22 p.m. (Brandel/Larson) 5-0**