

**BOARD OF EDUCATION
LAKE COUNTRY SCHOOL DISTRICT**

April 7, 2020 - Regular Board of Education Meeting Minutes

Virtual meeting due to the active emergency situation with the COVID-19 virus

Quorum present at posted location: Lake Country School, 1800 Vettelson Road, Hartland, WI 53029

Meeting access information:

Meeting ID : meet.google.com/rex-jroi-jww

Join by phone: +1 732-798-5677 PIN: 640 358 839#

If any special needs or any requests for accommodations related to accessing the meeting please contact Nicole Brown, District Secretary at brownn@mylakecountryschool.org or 262.367.3606 x108

Agenda for the meeting is as follows:

CALL TO ORDER: Monique Henry called the meeting to order at 6:01 p.m.

- Pledge of Allegiance
- Roll Call:
 - Present - Mark Lichte (Administrator), Monique Henry, Brian Brandel, Allen Larson, Elizabeth Gould
 - Virtual - Andrea Shrednick (6:05 p.m.), Jennifer Oman (Bookkeeper), Nicole Brown (District Secretary)
 - Guests - 11 callers (all noted as LCS teachers)
- Notice of Meeting - meeting was duly noted
- Adoption of Agenda - Motion to adopt the agenda with exception to Action Item #1 (Gould/Larson) Discussion - Mark and Monique believe the waiver is not needed, that the Governor will waive across the board; 4-0
- Approval of the Regular Board Meeting Minutes March 19, 2020 (Brandel/Larson) Discussion - None; 4-0
- Approval of February and March Vouchers and March Credit Card Statement (Brandel/Larson) Discussion - None; 4-0

SCHOOL RECOGNITION AND COMMITTEE UPDATES:

- Recent LCS Celebrations/Accomplishments to Recognize - Students, Staff (all board members)
 - Mark stated that teachers have been working their tails off setting up and implementing Virtual Learning, hats off to them.
- Administrator News and Updates (Mark)
 - LCS has been serving about 110 meals per day.
 - Attendance has been about 97%.
 - Survey to parents was mostly good. Each class had one or two "too little work" and "too much work", otherwise the responses were positive.
- Committee: Curriculum & Instruction (Mark) - Meeting Friday morning at 7:30 a.m.
- Committee: Policy (Elizabeth) - 4/7, 5/18 - Have not met due to Covid-19
- Committee: Building and Grounds (Mark)
 - Fund 80 is being used for watershed review, trees/paint, slide repair
- Committee: Finance (Mark/Jenny)
 - Budget completed with 3 scenarios

CITIZEN COMMENTS: None

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DISCUSSION ITEMS:

- School closing related to COVID-19
 - School will continue to be closed until the Governor or President says otherwise and then the Board will review.
- Employees status
 - All teachers are working. Other staff - some working, some not working no pay, some qualify for Families First Coronavirus Response Act
- Discussion on policy for virtual meetings
 - Board reviewed sample policy from Bob Butler, WASB attorney
- Discussion on a policy that we can approve a policy on the first reading (if we currently need two)
 - Board discussed if this was necessary and determined that the Virtual Meeting policy could be a revision to an existing policy and therefore only the first reading is necessary. However, there is an action item regarding this.
- Discussion on additional meetings
 - Board discussed and decided they can call meetings with 24 hour notice so nothing more should be needed.

ACTION ITEMS:

1. ~~Action on approval of the School Board Resolution for the Waiver of Certain School Board or School District Requirements Pursuant to Wis. Stat. §§ 118.38(1) AND (1m)~~
2. Action on approval of the retirement of John Schell, Teacher, effective June 11, 2020.
Motion on approval of the retirement of John Schell, Teacher, effective June 11, 2020. (Shrednick/Gould)
Discussion - with major regret and kudos. Teaching partner spoke on how great a partner John is, he's a sounding board for ideas, great relationships with students, pleasure to work with; 5-0.
3. Action on approval of the retirement of Sharon Helbing, Teacher, effective June 11, 2020.
Motion on approval of the retirement of Sharon Helbing, Teacher, effective June 11, 2020. (Shrednick/Brandel)
Discussion - Mark Lichte commented that it is with regret after 36 years at Lake Country School; 5-0
4. Action on approval of the Volunteer Medical Director for Lake Country School District, Amy Attwell.
Motion on approval of the Volunteer Medical Director for Lake Country School District, Amy Attwell (Gould/Brandel) Discussion - Mark has spoke with her more recently on COVID-19; 5-0
5. Action on approval of the 66.0301 Purchase of School Psychologist Services Agreement for the 2020-2021 fiscal year.
Motion on approval of the 66.0301 Purchase of School Psychologist Services Agreement for the 2020-2021 fiscal year. (Gould/Larson) Discussion - between LCS and NLS; 5-0
6. Action on approval of the 66.0301 Occupational Therapy Services Agreement for the 2020-2021 fiscal year.
Motion on approval of the 66.0301 Occupational Therapy Services Agreement for the 2020-2021 fiscal year. (Gould/Shrednick) Discussion - between all AHS schools and cost is based on snapshot of previous year needs; 5-0
7. Action on approval of the April 2020 budget for the 2020-2021 School Term.
Motion on approval of the April 2020 budget for the 2020-2021 School Term (Brandel/Larson) Discussion - this will continuously change; 5-0
8. Action on approval of a policy that states we can approve a policy on the first reading.
Motion on approval to amend policy 200.27 to read that the Board may approve a policy on the 1st reading in an emergency situation. (Gould/Larson) Discussion - None; 5-0

ITEMS FOR NEXT AGENDA: Tuesday, May 18, 2020 at 6:00 p.m. – subject to change

Motion to adjourn. (Shrednick/Larson) Discussion - 7:10 pm; 5-0