

**BOARD OF EDUCATION
LAKE COUNTRY SCHOOL DISTRICT**

MEETING MINUTES - REGULAR BOARD OF EDUCATION MEETING

Monday, November 18, 2019 at 5:45 p.m.
in the **conference room** at Lake Country School

CALL TO ORDER: Monique Henry called the meeting to order at 5:45 p.m. in the conference room. Motion to move the meeting to the library (Gould/Brandel) Discussion - None; Motion passed 4-0

Pledge of Allegiance

Roll Call:

Present: Monique Henry, Allen Larson, Brian Brandel, Elizabeth Gould, Jennifer Oman (Bookkeeper), Nicole Brown (District Secretary)

Absent: Andrea Shrednick, Mark Lichte (Administrator)

Guests: DiAnne Pasholk, Cecelia Schliepp, Erik Kehl

Notice of Meeting: The meeting was duly noted.

Adoption of Agenda: Motion to adopt the agenda (Brandel/Larson) Discussion - None; Motion passed 4-0

Approval of Regular Board Meeting Minutes October 28, 2019: Motion to approve the Regular Board Meeting Minutes October 28, 2019 (Brandel/Gould) Discussion - None; Motion passed 4-0

Approval of Expense Summary and Vouchers for October credit card and vouchers: Motion to approve the expense summary and vouchers for October credit card and vouchers (Larson, Gould) Discussion - None; Motion passed 4-0

SCHOOL RECOGNITION AND COMMITTEE UPDATES:

Recent LCS Celebrations/Accomplishments to Recognize - Students, Staff (all board members)

1. Monique Henry expressed that the Lion King performance was awesome.
2. Elizabeth Gould commended Mark Lichte for the email sent out to parents regarding Lake Country School's stance on "Unacceptable and Concerning Language and Actions".
3. 18 students attending the after school homework help/study hall. It's a great success.

Administrator News and Updates (Mark): None

Committee: Curriculum & Instruction (Mark) - Friday, December 20, 2019: None

Committee: Policy (Elizabeth) - 12/16, 1/13, 2/10, 3/16, 4/20, 5/18: The 12/16 meeting date will change due to the Board meeting time change for that date. Transportation policy will be ready for approval in December. Working on student bus conduct and transporting students.

Committee: Building and Grounds (Mark): Met with Unesco today.

Committee: Finance (Mark/Jenny) - Friday, December 13, 2019: None

CITIZEN COMMENTS: Police Chief Kehl introduced himself and spoke to the Board about staff reductions at the City of Delafield Police Department. The reductions in staff will make it difficult for the department to continue the same level of service to the school including: walk throughs 1-2 times/week, squad parked in the lot during morning drop off, help with Safety Grant writing, ALICE training, help with safety plans, etc. Chief Kehl has asked the Board to help him communicate to residents the public information about the departments staffing cuts. There will be a city referendum next fall in order to keep officers. The department would like to keep the 16 positions (more needed) and not cut 2 officers.

DISCUSSION ITEMS:

Methods to finance a capital project campaign.

Brian Brandel spoke about the morning meeting with Unesco. The Board may borrow up to \$1 million dollars or the Board may go to referendum to pay for upcoming expenses (see Building and Grounds Committee Meeting Minutes 11/18/19). Unesco will create a Master Plan study. A Spring 2020 referendum is off the table, there is not enough time.

Framework for the evaluation tool to be used for the Administrator evaluation.

Each Board member should use the 7 Standards for Administrator to evaluate and summarize in writing an evaluation of the Administrator. Evaluation should be completed and brought to the January board meeting. A final summary will be written and signed by all Board members. Evaluation should be of the job description of Administrator (policy 500.32), not of Principal. Elizabeth will draft the document outlining the tool to be approved at the December board meeting.

ACTION ITEMS:

1. Action on approval of the 2020-2021 School Calendar.
 - a. Motion to approve the 2020-2021 School Calendar (Gould/Brandel) Discussion - None; Motion passed 4-0
2. Action on changing fee amount issued from credit card payments to families (currently 3.62%).
 - a. Motion to change the fee amount issued from credit card payments to families to \$2.00 per transaction (Gould/Brandel) Discussion - None; Motion passed 4-0

ITEMS FOR NEXT AGENDA: Monday, December 16, 2019 at 4:45 p.m. (Revised Time) – subject to change

1. **Action on approval of tool used for Administrators evaluation.**

Motion to adjourn (Gould/Brandel) Discussion - None; Motion passed 4-0