

**BOARD OF EDUCATION
LAKE COUNTRY SCHOOL DISTRICT**

**MEETING MINUTES - REGULAR BOARD OF EDUCATION MEETING
MONDAY, OCTOBER 28, 2019 AT 5:45 P.M.
IN THE LAKE COUNTRY SCHOOL CONFERENCE ROOM**

CALL TO ORDER: Monique Henry called the meeting to order at 5:45 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Brian Brandel, Elizabeth Gould, Al Larson, Monique Henry, Andrea Shrednick, Mark Lichte (Administrator), Jennifer Oman (Bookkeeper), Nicole Brown (District Secretary)

Absent: None

Guests: Ann McCormick, Cecelia Schliepp, DiAnne Pasholk

NOTICE OF MEETING: The meeting was duly noted.

ADOPTION OF AGENDA: Motion to adopt agenda (Gould/Shrednick). Discussion - None; Motion passed 5-0

APPROVAL OF REGULAR BOARD MEETING MINUTES SEPTEMBER 3, 2019: Motion to approve the Regular Board Meeting Minutes September 3, 2019 (Shrednick/Larson)
Discussion - None; Motion passed 5-0

APPROVAL OF EXPENSE SUMMARY AND VOUCHERS FOR AUGUST AND SEPTEMBER AND OCTOBER CREDIT CARD: Motion to approve the Expense Summary and Vouchers for August and September and October Credit Card (Brandel/Shrednick)
Discussion - None; Motion passed 5-0

SCHOOL RECOGNITION AND COMMITTEE UPDATES:

- Recent LCS Celebrations/Accomplishments to Recognize - Students, Staff (all board members)
 - Mark Lichte spoke on Lion King Jr performances are November 8-10.
 - Mark Lichte spoke on State Report Card - no specific details.
 - Elizabeth Gould spoke on Band Consortium performance - Pleasant and fun.
- Administrator News and Updates (Mark)
- Committee: Curriculum & Instruction (Mark) - Friday, December 20, 2019
- Committee: Policy (Elizabeth) - 11/18, 12/16, 1/13, 2/10, 3/16, 4/20, 5/18
 - Meetings will begin at 5:00 p.m.
- Committee: Building and Grounds (Mark)
 - Mark Lichte spoke on fascia repair - waiting for quote.
 - Mark Lichte spoke on 9 trees cut down - dead.
- Committee: Finance (Mark/Jenny) - Friday, December 20, 2019
 - Date is December 13, 2019 not 20.

CITIZEN COMMENTS

None.

DISCUSSION ITEMS

Fee issued from credit card payments to families is currently 3.62% (was \$2.00).

A few parents have mentioned the fee. When paying Stay & Play or Lunch Accounts the fee has been close to \$17.00/transaction. The fee may discourage parents from paying online. The Board is taking time to ponder the situation.

DISCUSSION ITEMS CONTINUED

Framework for the Administrator's evaluation process.

Elizabeth Gould presented packets to each member which included guidelines and examples of evaluations. She stated that the State of WI requires the Board to evaluate the Administrator. Monique Henry asked that everyone review the packets and be ready to discuss at the next meeting. She mentioned that the scale should be best practices 4 scale.

ACTION ITEMS:

1. Action on approval of hiring Mary Jo Dambeck as Learning Assistant.
 - a. Motion to approve the hiring of Mary Jo Dambeck as Learning Assistant. (Brandel/Shrednick). Mary Jo Dambeck has worked at Lake Country School for many years. Motion passed 5-0.
2. Action on approval of hiring Sue Irish as School District RN.
 - a. Motion to approve the hiring of Sue Irish as School District RN (Gould/Brandel). Motion passed 5-0.
3. Action on approval of hiring Michelle Howard as Special Ed Aide.
 - a. Motion on approval of hiring Michelle Howard as Special Ed Aide (Larson/Gould). 4 students moved into District w/IEP. Motion passed 5-0.
4. Action on approval of budget adjustments.
 - a. Motion on approval of budget adjustments (Brandel/Gould). Brian Brandel spoke about the motherboard for heating and cooling system. The need for a possible referendum was mentioned. Motion passed 5-0.
5. Action on approval of tax levy Fund 10 (General) \$3,895,079 and Fund 80 (Community Services) \$56,081.
 - a. Motion on approval of tax levy Fund 10 (General) \$3,895,079 and Fund 80 (Community Services) \$56,081 (Shrednick/Brandel). Motion passed 5-0.

ITEMS FOR NEXT AGENDA, Monday, November 18, 2019 – subject to change

Discuss referendum, Administrators evaluation, 20/21 Calendar

Motion to convene in closed session pursuant to Wis. Stats. 19.85(1)(f) to review and address parent complaints about pupil issues. (Shrednick/Brandel) Motion passed 5-0

Discussion and potential action regarding parent complaints regarding pupil issues where the discussion in open session would reveal personal medical, social or personal histories or disciplinary data of specific persons or personnel.

Motion to return to open session. (Gould/Brandel) Motion passed 5-0

Open Session

Motion to adjourn at 7:16 p.m. (Gould/Shrednick) Motion passed 5-0